

Apex Title & Closing Services, LLC

Privacy Policy

We Are Committed to Safeguarding Customer Information

In order to better serve your needs now and in the future, we may ask you to provide us with certain personal information. Therefore, we have adopted this Privacy Policy to govern the use and handling of your personal information.

Definition of Non-Public Personal Information

Non-Public Personal Information is defined as: personally identifiable data such as information provided by a customer on a form or application, information about a customer's transactions, or any other information about a customer which is otherwise unavailable to the general public. It includes: first name or initial and last name coupled with any of the following: social security number, driver's license number, state-issued identification card, credit card number, debit card number or other financial account numbers.

Applicability

This Privacy Policy governs our use of the information which you provide to us. It does not govern the manner in which we may use information we have obtained from any other source, such as information obtained from public records or another person or entity.

Types of Information

Depending upon which of our services you are utilizing, the types of Non-Public Personal Information that we may collect include:

Information we receive from you on forms, contracts and in other communications to us, whether in writing, in person, by telephone or any other means;

Information about your transactions with us, our affiliated companies, or others; and

Information we receive from a consumer reporting agency.

Use of Information

We request information from you for our own legitimate business purposes and not for the benefit of any non-affiliated party. Therefore, we will not release your information to non-affiliated parties except: (1) as necessary for us to provide the product or service you have requested from us; or (2) as permitted by law. We may, however, store such information for a period of 20 years, including the period after which any customer relationship has ceased. Such information may be used for any internal purpose, such as quality control efforts or customer analysis. We may also provide all of the types of Non-Public Personal Information listed above to one or more of our affiliated companies. Such affiliated companies include financial service providers, such as title insurers, property and casualty insurers, or

companies involved in real estate services, such as appraisal companies, home warranty companies, and escrow companies.

Former Customers

Even if you are no longer our customer, our Privacy Policy will continue to apply to you.

Confidentiality and Security

We will use our best efforts to ensure that no unauthorized parties have access to any of your information. We restrict access to Non-Public Personal Information about you to those individuals and entities who need to know that information to provide products or services to you. We will use our best efforts to train and oversee our employees and agents to ensure that your information will be handled responsibly and in accordance with this Privacy Policy. We currently maintain physical, electronic and procedural safeguards that comply with federal regulations to guard your Non-Public Personal Information.

Buyer:

Seller:

